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		The Business Planner details the reports which have be	ROWTH AND RESOURCES C en instructed by the Committee				submitting for th	e calendar year.	
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Delayed or Recommende d for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
-			18 September 2018						
	Unrecoverable Debt	This report advises numbers and values of Council tax, business rates and housing benefit overpayments made unrecoverable during 2017/18 as required in terms of Financial Regulations 5.3.4.	On Agenda	Wayne Connell	Customer	Customer	1.2		
	VisitAberdeenshire Destination Aberdeen & Aberdeenshire Tourism Strategy 2018 - 2023	To note the new tourism strategy for the city and region	On Agenda	Richard Sweetnam	City Growth	Place	2.2 & 2.3	D	This was originally due in June, however officers awaited the VisitAberdeenshire new tourism strategy and completed action plan before reporting to Committee.
	Strategic Car Parking Review	To advise of the outcome of the Strategic Car Parking Review and to make recommendations for future actions.		Joanna Murray/David Dunne	Strategic Place Planning	Place	2.2, 2.3, 3.1, 3.2, 3.3		The report is recommended for removal. It will be considered in context of the Roads Hierarchy Study, the Low Emissions Zone project and a number of other ongoing transport related projects, all of which are interrelated.
	Capacities of Junctions Associated with the AWPR/B-T - NOM Cllr Boulton	Council 15/03/17 - The Council accepted the terms of the motion as follows "To instruct the Chief Executive to liaise formally with the AWPR/B-T funding partners to provide a report to the Communities, Housing and Infrastructure Committee before the end of 2017 in respect of the capacities of the junctions associated with the AWPR/B-T within the Aberdeen City boundary. This information is essential in determining if there are sufficient capacities for existing traffic and for future development within the Aberdeen City boundary."	Now due at November Meeting	John Wilson	Strategic Place Planning	Place	2.2		This was orginally due to be reported at the June meeting. Following consultation with the AWPR/B-T Technical Advisor, leading up towards the September committee, the AWPR/B-T Managing Agent advised that in light of the Technical Advisor's prioritisation of workload, the technical report is not complete.

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8	Aberdeen City Local Housing Strategy 2018 - 2023	To present the Local Housing Strategy for approval.	On Agenda	Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5	D	This was due to be reported at the June Committee, however officers were still waiting for the peer review feedback from the Scottish Government.
9	Annual Report on Economic Panel		Now due at November 2018 Meeting	Richard Sweetnam	City Growth	Place	2.1	D	Delayed to November Meeting. The annual report is being drafted and prepared by the Panel supported by officers. It is likely that the Panel will launch its report after the City Growth & Resources Committee of 18 September. Therefore officers will bring their report to the Committee at the next available opportunity.

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10	Management Policy and Framework	Finance, Policy & Resources Committee – 20/09/16 (Article 26) - The Committee agreed that a report on the Property Asset Management Strategy be brought to the Committee on 8 June 2017.		Alastair Reid	Corporate Landlord	Resources			The Asset Review Business Case was approved at the Strategic Transformation Committee on 9 February 2018. The Business Case provides a strategic direction for the asset portfolio. Further reporting on the Business Case will continue to be through the Strategic Transformation Committee. As such there is no current requirement for a report to City Growth & Resources on the Property Asset Management Policy and Framework.
11	Service Income Policy	To seek approval of the Service Income Policy.	Now due at November Meeting	Carol Smith	Finance	Resources	GD 7.1		Delayed to November committee to allow any relevant findings from the Debtors System internal audit to be incorporated into the policy.

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12	Disposal of the Former Victoria Road School	FP&R – 01/02/18 – agreed  (a) instruct the Head of Land and Property Assets to openly market the site with the aspiration that proposals from interested parties must seek to retain as much of the buildings on the site as possible; and  (b) to note that the outcome of the marketing exercise would be brought back to the most appropriate committee before the summer recess.  Referred to FC for a decision. Full Council on 5/3/18 agreed 1. (a) instruct the Head of Land and Property Assets to openly market the site with the aspiration that proposals from interested parties must seek to retain as much of the buildings on the site as possible; and  2. (b) to note that the outcome of the marketing exercise would be brought back to the City Growth and Resources committee meeting on 18 September 2018.		Stephen Booth	Corporate Landlord	Resources	3.3		
13	Aberdeen Art Gallery - Visitor and Economic Impacts	To update members on the programming schedule for the new Art Gallery and the economic benefits of the new Gallery refurbishment and to ensure links to other complementary developments in the city centre	Now due at November 2018 Meeting	Christine Rew	City Growth	Place	1.3.6	D	Delayed to November Meeting. The Council is in discussions with the main contractor on aspects of the works and once this is completed a report will be provided.
14	Housing Revenue Account Business Plan 2017-2048	Council on 22 February 2017, resolved amongst other things to instruct the Interim Director of Communities, Housing and Infrastructure to undertake a full strategic review of service delivery in relation to the Housing Revenue Account and report back to the Communities, Housing and Infrastructure Committee on 8 November 2017.	On Agenda	Derek McGowan	Early Intervention and Community Empowerment	Customer	2.2		

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		Building Performance Policy		circulated on 30 August 2018. Report scheduled for May	David Dunne	Strategic Place Planning	Place		D	As this policy could only be applied to projects at concept stage, projects have not advanced enough to assess the policy's effectiveness. Work is ongoing with services to assess any changes which may be required to the policy, however a service update will be provided in the interim (circ 30/08/18).
	16	Performance Report	To provide Committee with an update in regards to performance.	On Agenda	Alex Paterson	Business Intelligence	Commissioning	Purpose 1	D	This was due to be reported at the June Committee, however the Council's performance reporting arrangements were being reviewed and realigned to the revised Committee structure. A report will be submitted after Summer.

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177	UNESCO Creative Cities Designation		A Service Update was circulated on 23 May 2018. On Agenda	Mark Bremner	City Growth	Place	2.2	D	A report was due in June, however officers had been looking at the work involved in providing Committee with robust business cases for two potential designations under UNESCO Creative Cities. There will be a series of independently facilitated engagement/ consultation workshops with stakeholders across the city that will inform those business cases. On this basis, the work will be concluded in time for September meeting.
18	Review on the Governance of the 365 Advisory Group and Aberdeen Festivals	City Growth and Resources Committee - 24/04/2018 agreed to instruct Chief Officer - City Growth to bring back a report to the next City Growth and Resources Committee meeting with a review on the Governance of the 365 Advisory Group and Aberdeen Festivals.	A Service Update was circulated on 23 May 2018. On Agenda	Dawn Schultz	City Growth	Resources	2.3	D	Officers are discussing the potential models to deliver festivals and events in the city, and in the context of SMG and its delivery of business events and larger scale entertainment. At the same time, VisitAberdeenshire has been working on its resourcing of a Convention Bureau model. These discussions conclude on the best model for delivery, and therefore it would follow that the governance around delivery, in relation to the programme, would be clear, but a report will follow in Sept.

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10	Balnagask Motte Regeneration	CH&I on 16/1/18 agreed to (i) to withdraw the report from today's agenda; and (ii) to instruct the Head of Land and Property Assets to further review the legal and financial implications of the report prior to it being re-submitted to Committee for decision making.	Now due at November 2018 Meeting	Bill Watson	Corporate Landlord	Resources	Remit 1.1	D	A report was originally due at the June meeting as further information had been provided by the legal team in respect of various transfers of ownership between different Services, further work is required to fully interpret this information.
19	Aberdeen City's Strategic Housing Investment Plan 2019-2024	To approve the Strategic Housing Investment Plan 2019 - 2024	On Agenda	Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5		
20	Aberdeen City's Affordable Housing Delivery Programme	To provide an update on affordable houses completed in 2017/18 and those expected to be completed in 2018/19. An update on current financial position of contributions for affordable housing obtained through sec 75 arrangements with developers. An update on the current financial position in relation to income received from the reduction in the Council Tax Discount for Second Homes and Long Term Empty Properties. To seek approval to spend Section 75 and Council Tax funds to contribute towards the delivery of affordable housing across the city.	On Agenda	Mel Booth	Strategic Place Planning	Place	Purpose 4 & 5		
23	Employability One Stop Shop	To approve the submission of a formal request to extend the European Social Fund supported Progress through Positive Partnerships project to 2022 and allocate appropriate resources to support this extension (subject to the annual budget cycle); and to note the update on the proposed employability one-stop shop.  At its meeting on 19 June 2018, the CG&R Committee agreed to receive a report at its meeting in September 2018.	This report on employability provision includes an update, as requested by Committee on 19 June 2018, on the employability one-stop shop proposal. On Agenda	Matt Lockley	City Growth	Place	2.3		

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244	Living)	The CG&R Committee on 19 June 2018 agreed to (1) request that the report being submitted to the City Growth and Resources Committee in September 2018 will include the detail and implications of including Denburn Valley as one of the areas of development opportunity; (2) instruct the Chief Officer – Corporate Landlord to consult with the local business community, developers and other key stakeholders on the City Centre Living Strategy on the basis of 3.18 to 3.24 of the report; and (3) instruct the Director of Resources to report back to the 18 September 2018 meeting of this Committee on the result of the consultation in conjunction with the current market engagement with landowners in Aberdeen in relation to proposals for the construction of Council housing as agreed by the Strategic Commissioning Committee on 30 April 2018.		Stephen Booth	Corporate Landlord	Resources	2.2		
26	Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and	Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurement exercise and the final costs of the scheme. At its meeting of 20		Richard Sweetnam/ Andrew Win	City Growth	Place	Council Decision	D	Delayed till November 2018 meeting. Following a request from a bidder, we are required to extend the tender period to allow the bidders to finalise their responses. This means that the final costs and preferred contractor won't be known until mid-October. Therefore, a multiple committee report will be presented to CPC on 14 November, SCC on 20 November and CG&R on 27 Novmber 2018.

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	Creative Funding Grants Programme	Seek approval to not award grants of £10,000 or less under the Scheme of delegation and to seek approval for awards over £10,000	On Agenda	Mark Bremner	City Growth	Place	1.3.7		
2	External Funding & Partnerships	This purpose of this report is to seek approval to enter into grant agreements for external funding opportunities through the Interreg North West Europe (NWE) programme which develop key Regional Economic Strategy priorities.	On Agenda	Laura Paterson	City Growth	Place	Purpose 1		
	Alive at 5 – Off-Street Parking Proposals	, , , , , , , , , , , , , , , , , , , ,	Aso reported to the Operational Delivery Committee to seek approval to vary the operational hours of four off-street car parks in line with the "Alive @ 5" scheme - On Agenda	Ross Stevenson	Operations and Protective Services	Operations	1.2,1.3 & 2.2		
2	Finance for Business	To report on the Council's engagement with the Business Loans Scotland initiative and to seek approval for the criteria and process for the Cooperative Business Development Fund.	On Agenda	Matt Lockley/ Andrew Stephen	City Growth	Place	2.3		
3	Middlefield Regeneration	CH&I on 16/1/18 agreed to instruct the Head of Land and Property Assets to openly market the site in accordance with Aberdeen City Council's aspirations and report back with the outcome to a future and appropriate Committee in due course.	This was orginally going to be reported in November 2018, however a report is ready to be presented earlier to the September meeting	Neil Strachan/ Martin Smith	Corporate Landlord	Resources	3.3		
3	Disposal of the former Cordyce School site	To advise members of the outcome of the marketing exercise and recommend appropriate offer to accept.		Neil Strachan	Corporate Landlord	Resources	3.3		
3	Disposal of Land, Devil's Den, Woodside	To advise members of the request to amend the disposal price from the preferred bidder and seek their approval to the amended terms of the transaction. The disposal was originally reported to the Property Sub Committee on 26 May 2015.	On Agenda	Neil Strachan	Corporate Landlord	Resources	3.3		

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Esplanade (OP85)  new ground lease  reported in November 2018, however a report is ready to be presented earlier to the September meeting - A Service Update was circulated on 19 June 2018 - On Agenda  Christmas Village 2017  Christmas Village 2017  Feedback  Under the Service Level Agreement and debate at the June 2018 City Growth & Resources Committee, annual feedback to be provided by Aberdeen Inspired, the organiser of the Christmas Village.  Option for the Old AECC  To provide Committee with an update on the plans for the old AECC site when the venue moves to the new site next year. To seek approval for the potential disposal of part of the site.  Community Asset  Transfer - Seaton Huts and Depot  To advise Members of the outcomes of the Wellington Multimodal Corridor Study  Wellington Road Multimodal Corridor Study Multimodal Corridor Study  Road Multimodal Corridor Study Scottlish Transport Appraisal Guidance (STAG) part 1 Report, and to gain	2	Report Title	•	Update	Report Author	Chief Officer	Directorate		Recommende d for removal or transfer, enter either D,	Explanation if delayed, removed or transferred
Feedback  June 2018 City Growth & Resources Committee, annual feedback to be provided by Aberdeen Inspired, the organiser of the Christmas Village.  Option for the Old AECC  Option for the Old AECC  To provide Committee with an update on the plans for the old AECC site when the venue moves to the new site next year. To seek approval for the potential disposal of part of the site.  Community Asset Transfer – Seaton Huts and Depot  To seek Committee's approval to the proposed Community Asset Transfer of the above property.  Wellington Road Multimodal Corridor Study Multimodal Corridor Study Appraisal Guidance (STAG) Part 1 Report, and to gain  Wellongton Road Multimodal Corridor Study Appraisal Guidance (STAG) Part 1 Report, and to gain				reported in November 2018, however a report is ready to be presented earlier to the September meeting - A Service Update was circulated on 19 June 2018 -			Resources	1.5 and 3.3		
the old AECC site when the venue moves to the new site next year. To seek approval for the potential disposal of part of the site.  Community Asset Transfer – Seaton Huts and Depot  Wellington Road Multimodal Corridor Study Multimodal Corridor Study  the old AECC site when the venue moves to the new site next year. To seek approval for the potential disposal of part of the site.  Community Asset Transfer of the proposed Community Asset Transfer of the above property.  On Agenda  Will Hekelaar  Strategic Place Planning  Place Planning  Place Planning		•	June 2018 City Growth & Resources Committee, annual feedback to be provided by Aberdeen Inspired,	On Agenda	Dawn Schultz	City Growth	Place	2.3 & 3.2		
Transfer – Seaton Huts and Depot  Wellington Road Multimodal Corridor Study Multimodal Corridor Study  To advise Members of the outcomes of the Wellington Road Multimodal Corridor Study Scottish Transport Appraisal Guidance (STAG) Part 1 Report, and to gain  Landlord  Will Hekelaar Strategic Place Planning Place Planning	36	Option for the Old AECC	the old AECC site when the venue moves to the new site next year. To seek approval for the potential		Neil Strachan		Resources	3.3		
Multimodal Corridor Study Road Multimodal Corridor Study Scottish Transport Planning Planning		Transfer – Seaton Huts		On Agenda	Neil Strachan		Resources	3.3		
			Road Multimodal Corridor Study Scottish Transport Appraisal Guidance (STAG) Part 1 Report, and to gain	On Agenda	Will Hekelaar		Place	2.2		
Conditions and Suitability Programme  To present the rolling programme to define projects to upgrade the condition and suitability of current estate.  On Agenda  Alastair Reid  Corporate Landlord  Resources  Purpose 4  Landlord				On Agenda	Alastair Reid		Resources	Purpose 4		
39	39									
New Schools Development Programme - applications for each site, detailed discussion with landowners to transfer or purchase title as required and to allocate funding from Capital Funding/ Developers Contributions to undertake detailed design works for each of the projects  Also reported to the Capital Programme Committee on 12 September 2018 and Strategic Commissioning Committee on 13 September 2018  Committee on 13 September 2018  Also reported to the Capital Programme Committee on 12 September 2018 and Strategic Commissioning Committee on 13 September 2018		Development Programme -	applications for each site, detailed discussion with landowners to transfer or purchase title as required and to allocate funding from Capital Funding/ Developers Contributions to undertake detailed design works for	Programme Committee on 12 September 2018 and Strategic Commissioning Committee on 13 September	Stephen Booth		Resources	1.2		
	41			31 October 2018 (Special)						

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42	Council Financial Performance - Quarter 2, 2018/19	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
43			27 November 2018						
44	City Events 2019/20	To present the events programme for approval.		Dawn Schultz	City Growth	Place	Purpose 6		
45	Joint Initiative for Vehicle Emissions (Jive 2) Report	To seek approval to deploy a further ten H2 buses. At the meeting on 19 June 2018, the Committee agreed to receive a Service Update on the present situation with Jive 2.	A Service Update was circulated.	Yasa Ratnayeke/ Laura Paterson	City Growth	Place	Remit 1.3.4	R	The Jive 2 project has not secured external funding and has not gone throught ACC's Governace process and is recommended to be removed
45	Energy Plan for Aberdeen	CH&I Committee on 16/1/18 agreed to instruct the Interim Director of Communities, Housing and Infrastructure to report back to CH&I Committee when the energy plan is complete.			Strategic Place Planning	Place	Purpose 6 and Committee Decision		
40	Fairtrade Resolution	Reporting the biennial review of the Fairtrade Resolution and seeking approval of the Resolution		Sinclair Laing	Strategic Place Planning	Place	GD 7.1		
48	Asset Management Plan (including school estate and housing stock)	To present the asset management plan (inlcuding school estate and housing stock) for approval.			Corporate Landlord	Resources	3.1		
49	Credit Review Rating Annual Report	To present the outcome of the annual review of credit rating by Moody's.	Now due at February 2019 meeting	Sandra Buthlay	Finance	Resources	1.3	D	Confirmation of the date for the annual assessment meeting with Moody's is in progress with the indications at present being an early November date which will result in this report being delayed.

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	Creation of a Living Wall	Council on 5/3/18 agreed (1) to instructs the Interim Director of Communities, Housing and Infrastructure (or equivalent) to bring forward a business case to a future meeting of the Communities, Housing and Infrastructure Committee (or equivalent), based on the viability of locating City Tree(s), or other solutions, in key locations in the city where immediate improvements in air quality are deemed necessary; and (2) to instruct the Director of Resources to investigate the opportunity to create a "living wall" on the St Nicholas Centre elevation of Flourmill Lane. Working with relevant partners to identify costs to create, deliver and maintain a living wall, funding streams available, consents from building owners, the health and other benefits of a living wall and to report back to the appropriate committee.		Stephen Booth	Corporate Landlord	Resources			
50	Reserves Strategy	Council on 6/3/18 agreed h) to instruct the Chief Officer – Finance to report back to the City Growth and Resources Committee before December 2018 on a detailed reserves strategy.	Now due at February 2019 meeting	Sandra Buthlay	Finance	Resources		D	Delayed to February 2019 or transfer to Council March 2019 to allow closer integration with 2019/20 budget setting.
5	Collections Development Policy	To approve the Collections Development Policy 2018- 2022 for Aberdeen Art Gallery & Museums		Helen Fothergill	City Growth	Place	1.2		
55	Aberdeen Art Gallery - Visitor and Economic Impacts	To update members on the programming schedule for the new Art Gallery and the economic benefits of the new Gallery refurbishment and to ensure links to other complementary developments in the city centre		Christine Rew	City Growth	Place	1.3.6	D	This report was due in September, however the Council was in discussions with the main contractor on aspects of the works, therefore a report could not be submitted.

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E4	Platforms - Options Appraisal	The CG&R Committee on 19 June 2018 agreed to note that following a refresh of Citizen Voice Panellists in 2017, approximately a third of respondents engage with Aberdeen City Council by paper. Instruct the Chief Officer – Customer Experience and the Internal and External Communications Manager to bring back to the November 2018 meeting of this Committee an options appraisal, which includes financial implications, as to how Aberdeen City Council can better interact with citizens using non-digital platforms to provide them with information about support services available to them.	Transferred to Strategic Commissioning Committee	Martin Murchie/Paul Smith	Business Intelligence and Performance Management	Commissioning		Т	Officers were already preparing a report for the SCC Committee in November 2018 which will now include information requested by the CG&R Committee, therefore in relation to the Terms of Reference, officers are recommending that this item be transferred from the CG&R Business Planner to the SCC Planner.
54	Support Services - Marketing Strategy - Cost Implications of the Non- ESF	The CG&R Committee on 19 June 2018 agreed to instruct the Chief Officer — City Growth and the Internal and External Communications Manager to work with partner agencies to develop and deliver a marketing strategy to promote the availability of training and employability support services across the city as part of the ESF-funded project; to liaise with other services as to how they may be able to benefit from such activity and build on it to include the support services available to people who may no longer able to return to work; and report back to the November 2018 meeting of this Committee on the cost implications of the non-ESF funded elements of this.		Angela Taylor/ Paul Smith	City Growth	Place			
55	Risk Register (Commercial and Procurement and Business Intelligence and Performance)	To present the risk register		Craig Innes/Martin Murchie	Commercial and Procurement and Business Intelligence and Performance	Resources	GD 7.4		

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57	Service Income Policy	To seek approval of the Service Income Policy.		Carol Smith	Finance	Resources	GD 7.1	D	This was due to be reported to the September meeting, however it was delayed to November committee to allow any relevant findings from the Debtors System internal audit to be incorporated into the policy.
58	Corporate Debt Policy	To seek approval of the Corporate Debt Policy		Carol Smith	Finance	Resources	GD 7.1	D	This report was originally due to be presented to the meeting in February 2019 but will now be reported to the meeting in November 2018 instead.
59	External Transportation Links to Aberdeen South Harbour Pre-Appraisal and STAG Part 1 Study	This report will advise Members of the outcomes of the Scottish Transport Appraisal Guidance (STAG) Pre and STAG Part 1 Appraisal that have been submitted by Peter Brett Associates consultants for External Links to Aberdeen South Harbour.		Nathan Thangaraj	Strategic Place Planning	Place	2.3		
60	A96 Collective Travel Study	To inform committee of proposed projects and measures		Kevin Pert	Strategic Place Planning	Place	2.3		
61	Extending Employability Provision	To seek approval for an extension to the Progress through Positive Partnerships programme and associated funding requirements until December 2022		Matt Lockley	City Growth	Place	2.3		
62	External Funding Plan	To seek approval of the external funding plan; to note the success of the funding team for 17/18 and to note the implications of Brexit on future funding opportunities		Susan Fraser	City Growth	Place	Purpose 1		

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65	Annual Report on Economic Panel	To present the annual review as per the Committee's TOR.		Richard Sweetnam	City Growth	Place	2.1	D	This report was originally due in September 2018, however the annual report was being drafted and prepared by the Panel supported by officers. It was likely that the Panel would launch its report after the City Growth & Resources Committee of 18 September. Therefore officers will bring their report to the Committee at the next available opportunity, which will be the November meeting.
64	Capacities of Junctions Associated with the AWPR/B-T - NOM Cllr Boulton	Council 15/03/17 - The Council accepted the terms of the motion as follows "To instruct the Chief Executive to liaise formally with the AWPR/B-T funding partners to provide a report to the Communities, Housing and Infrastructure Committee before the end of 2017 in respect of the capacities of the junctions associated with the AWPR/B-T within the Aberdeen City boundary. This information is essential in determining if there are sufficient capacities for existing traffic and for future development within the Aberdeen City boundary."		John Wilson	Strategic Place Planning	Place	2.2	D	This was originally due to be reported at the June meeting. Following consultation with the AWPR/B-T Technical Advisor, leading up towards the committee date for September, the AWPR/B-T Managing Agent advised that in light of the Technical Advisor's prioritisation of workload, the technical report is not complete.

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	Project EN10: Union Terrace Gardens - Outline Design, Business Case, Development Costs and Procurement Strategy	Council on 15/3/17 agreed to instruct the Head of Economic Development to submit a report to the first available FP&R Committee with recommendations on the preferred contractor from the procurrent exercise and the final costs of the scheme. At its meeting of 20 Sept 2017, the FP&R Committee agreed to transfer this item to the Council Business Statement	Multiple committee report to be submitted to Capital Programme Committee, Strategic Commissioning Committee will and City Growth and Resources Committee. The report will (1) seek approval of the detailled design of the project and business case from the Capital Programme Committee; (2) seek approval of the preferred contractor from the Strategic Commissioning Committee; and (3) seek approval of the final costs to be met from within the budget approved by Council on 15 March 2017 from the City Growth and Resources Committee.	Richard Sweetnam/ Andrew Win	City Growth		Council Decision	D	Was originally to be reported to September 2018 meeting, however due to the level of bidder interest in the construction tender, we are required to extend the tender period to allow the bidders to finalise their responses. This means that the final costs and preferred contractor won't be known until mid-October. Therefore, a multiple committee report will be presented to CPC on 14 November, SCC on 20 November and CG&R on 27 Novmber 2018.
65	Travel Policy	To present the revised travel policy for approval.	The report will also be considered by the Staff Governance Committee at their meetin in November.	Carol Smith	Finance	Resources	Purpose 1		
67	Regeneration	CH&I on 16/1/18 agreed to (i) to withdraw the report from today's agenda; and (ii) to instruct the Head of Land and Property Assets to further review the legal and financial implications of the report prior to it being re-submitted to Committee for decision making.		Bill Watson	Corporate Landlord	Resources	Remit 1.1	D	A report was originally due at the June meeting as further information had been provided by the legal team in respect of various transfers of ownership between different Services, further work is required to fully interpret this information.
68			07 February 2019						

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6	Aberdeen City Region Hydrogen Strategy	Communities, Housing and Infrastructure on 16/1/18 instructed a review of all Council policies within fleet, transport, energy, economic and environment to support the adoption of hydrogen.	To be reported in January 2019 as part of the annual report on the Hydrogen Strategy.	Andrew Win	City Growth	Place	2.2		
7	Council Financial Performance, Quarter 3, 2018/19	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
7	Developer Obligation Review - Community Asset Plans	Communities, Housing and Infrastructure on 8/11/17 - The Committee instructed the interim Head of Planning and Sustainable Development to prepare Community Asset Plans on a secondary school catchment basis and to return to committee at the next available opportunity to seek approval(s) of these plans.	To be reported in January 2019 - Service updates will be provided on a bi-annual basis during the development of community asset plans.		Strategic Place Planning	Place	2.2		
7	Visit Aberdeenshire Update - Negotiated Contract	Finance, Policy and Resources Committee - 01/02/18 - The Committee agreed to note that details of the negotiated contract would be reported back to the Committee.		Richard Sweetnam	City Growth	Place	2.2		
7	Update on Recruitment of Developer Obligations Officer	City Growth and Resources Committee on 24/04/2018 agreed to instruct the Interim Chief Officer - Strategic Place Planning to report back to Committee in 9 months to report on recruitment and operation of the Developer Obligation Service.		Gale Beattie/David Dunne	Strategic Place Planning	Place	1.2		
7	Aberdeen Adapts: Climate Adaptation Strategy	To approve a draft climate adaptation strategy for the city, for public consultation. The strategy supports the management of climate risks and opportunities for Aberdeen.		Alison Leslie	Strategic Place Planning	Place	2.2		
7	A90 Murcar North cycleway	To seek approval from members to construct cycleway between A90 Ellon Road (Murcar roundabout) and Blackdog		Kevin Pert	Strategic Place Planning	Place	2.2		

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76	Credit Review Rating Annual Report	To present the outcome of the annual review of credit rating by Moody's.		Sandra Buthlay	Finance	Resources	1.3	D	The report was originally due to be submitted for the meeting in November 2018, however confirmation of the date for the annual assessment meeting with Moody's is in progress with the indications at present being an early November date which will result in this report being delayed.
76			25 April 2019						
78	Council Financial Performance, Quarter 4, 2018/19	To present the Council's financial position for the quarter.		Lesley Fullerton	Finance	Resources	1.3		
70	Annual Committee Effectiveness Report	To present the annual effectiveness report for the Committee.		Mark Masson	Governance	Governance	GD 7.4		
80	Aberdeen Cross City Transport Connections STAG Part 2 Study	This report will advise Members of the outcomes of the Scottish Transport Appraisal Guidance (STAG) Part 2 Appraisal that have been submitted by Peter Brett Associates consultants for Aberdeen Cross City		Nathan Thangaraj	Strategic Place Planning	Place	2.3		
81	Granite City Growing – Aberdeen Growing Food Together	To advise committee about the requirement to have and implement a Food Growing Strategy under the requirements of the Community Empowerment (Scotland) Act 2015.		Sandy Highton/Amy Gray	Strategic Place Planning	Place	2.2		
82	Consultative Draft Sustainable Urban Mobility Plan (SUMP)	To advise Members of progress to date on developing a SUMP for Aberdeen and gain approval for a draft SUMP to be published for public and stakeholder consultation.		Will Hekelaar	Strategic Place Planning	Place	Purpose 5 and Remit 2.2		
02	Bridge of Dee West – Walking/Cycling Improvements	Approval to begin detailed design		Kevin Pert	Strategic Place Planning	Place	2.2		
83			May 2019 onwards						

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85	Following the Public Pound	To present the reviewed following the public pound policy.	To be reported September 2019	Sandra Buthlay	Resources	Finance	1.3.7		
86	Community Planning Aberdeen - Local Outcome Improvement Plan Annual Report	To present the LOIP annual report.		Michelle Cochlan	Strategic Place Planning		Purpose 6	R	The CP annual report is being reported to SCC in relation to its Terms of Reference and will be the practice moving forward.
	Building Performance Policy		A Service Update was circulated on 30 August 2018.	David Dunne	Strategic Place Planning	Place		D	Deferred from September 2018 Meeting as this policy could only be applied to projects at concept stage, projects have not advanced enough to assess the policy's effectiveness. Work is ongoing with services to assess any changes which may be required to the policy.
87			DATE TBC						
89	Developing an Energy Plan for Aberdeen	Communities, Housing and Infrastructure Committee on 16/1/18 instructed the interim Director of Communities, Housing and Infrastructure to report back to CH&I Committee when the plan is complete.		Mai Muhammad	Corporate Landlord	Resources	2.2		

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90	Lock Block Streets - NOM Former Cllr Corall	Council 15/03/17 referred the terms of the motion to Communities, Housing and Infrastructure Committee. "agrees to instruct the Interim Director of Communities, Housing and Infrastructure to develop a policy that specifies:  a. the location of existing granite sett and lock block streets;  b. which ones should be maintained; and c. what maintenance procedure should be used; and gives a commitment that any future repair work will be carried out sympathetically and appropriately."	A report to approve a procedure for carrying out temporary repairs to granite setts/cobbles is likely to be submitted to Operational Delivery Committee in Nov 2018. A second report which will not only look at the permanent repairs required to historical cobbles/setts, but also look at lockblock areas and areas where specialist paving has been used will be more complex which will consider the areas within the city where these types of material exist, conservation areas, how these areas can be repaired and costs of such schemes. This is a larger piece of work and will come forward in 2019, following the lockblock trial being considered, later this year, within the Kingswells area.		Operations and Protective Services		2.2 and GD 7.1		
91	Funding	Council on 5/3/18 agreed As part of our commitment to Civic Leadership and Urban Governance instruct the Chief Executive to bring a report to the City Growth and Resources Committee working with partners to include our ALEOs, Aberdeen and Grampian Chamber of Commerce, Aberdeen Burgesses Federation of Small Businesses, Opportunity North East, and Scottish Enterprise to assess the impact on Aberdeen of Scottish Government funding in comparison to the funding received by other local authorities and identify how the council can encourage the Scottish Government to provide a better financial settlement for Aberdeen.		Richard Sweetnam	City Growth	Place	1.2		
92			AD HOC REPORTS (CYCLE DEPENDENT ON REQUIREMENT TO REPORT)						

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	Pension Fund Guarantee Requests	To consider any pension fund guarantee requests received		Lesley Fullerton	Finance	Resources	1.3.4		
93	Unit 24 Howemoss Drive, Kirkhill Industrial Estate Dyce	Proposed purchase of Industrial Investment property by City Council		Stephen Booth	Corporate Landlord	Resources	3.3		
95	Willowbank House (Aberdeen Business Centre) - Option Appraisal and Future Use	Willowbank House (Aberdeen Business Centre) is a City Council-owned investment property, under the management of the Head of Land & Property Assets. The report discusses its present condition, its market appeal, and sets out various options for the future of this property asset.		Stephen Booth	Corporate Landlord	Resources	3.3		
96	Business Case for the Acquisition of ex-Council Properties in Buildings where the Council is the Majority Owner	Council on 6/3/18 agreed to instruct the Director of Resources to report back to the relevant future committee with a business case for the acquisition of ex-Council properties in buildings where the Council is the majority owner and the income stream generated would cover the cost of acquisition as well as any other properties that were previously Council owned.		Stephen Booth	Corporate Landlord	Resources			
97	Small Financial Assistance Grants and Gala Funding	To consider any requests not approved under delegated powers.	To be reported as and when required.	Karen Black	Finance	Resources	GD3		
98	Schoolhill Public Realm Enhancement	The Strategic Commissioning Committee on 7/6/18 agreed amongst other things to delegate authority to the Chief Officer – Place to bring forward a comprehensive public realm enhancement design for the wider Schoolhill area as future stages of works and report to appropriate committees.		Gale Beattie	Place	Place			
99		recommended to be reported by means of a service	appropria	te time.			·	d be submitted	to Committee at the
100	Denburn Car Park Site	Property Sub Committee - 17/11/15 - The Sub Committee agreed to instruct the Head of Land and Property Assets to open discussions with NHS Grampian (The Scottish Ministers) over the future of the Denburn car park site and report back to a future meeting of this Committee.	Discussions continue with NHS Grampian regarding the site, however meaningful progress can only be made once the NHS operational use of the site comes to an end.	Stephen Booth	Corporate Landlord	Resources	3.3		

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10	Former Bon Accord Baths Disposal	. ,	circulated on 23 January	Stephen Booth	Corporate Landlord	Resources	3.3		
10	Ferryhill Engine Shed Lease	Property Sub Committee - 02/09/15 - It was agreed to note that the Head of Land and Property Assets will report to the Property Sub Committee on 29 March 2016, with details of what the Trust has provided and a recommendation on a way forward.		Stephen Booth	Corporate Landlord	Resources	3.3	R	The FP&R Committee of 1 February 2018 approved a report recommending a 50 year lease of the site. There will be no future reports on this.
10	87-93 Union Street and 1- 6 Market Street	Finance, Policy and Resources 9/3/17 - The Committee agreed to request the Head of Land and Property Assets to report the outcome of discussions to a future meeting.	Discussions continue on other options for the site with the owners and is therefore dependent on their development plans.	Stephen Booth	Corporate Landlord	Resources	3.3		